



Policies and Procedures – Volunteers

Name: Chaperone Code of Conduct	Approved: March 2018	Replaced:
------------------------------------	-------------------------	-----------

In this code "volunteer/chaperone" shall refer to anyone of legal age, whether parent, guardian or other who volunteers in the capacity of chaperone for a member-club of Canoe Kayak BC or for Canoe Kayak BC itself. Signing this document confirms you have accepted the terms and conditions of this Code of Conduct and the accompanying Canoe Kayak BC Chaperone Guidelines whether you have actually read them or not, and that you are therefore subject to and will adhere to the rules, guidelines and policies of both.

All chaperones must:

- Abide by this Code of Conduct and the Canoe Kayak BC Chaperone Guidelines
- Establish, respect, and maintain appropriate boundaries with all children and families involved in activities or programs delivered by member-clubs and Canoe Kayak BC
- Model positive and responsible behaviours conducting yourself in a manner consistent with the values of fair play, integrity and open communication treating all individuals and property with dignity, courtesy and respect.
- Communicate and cooperate with non-legal age athlete parents/guardians regarding relevant contact and emergency contact information and pertinent trip details.
- Maintain appropriate boundaries regarding the sharing of confidential or private health information of your charges doing so on an as-required basis, ensuring any physical disability or ailment that may affect the safety of your charges or others is responsibly communicated to the appropriate party.
- **Ensure Rule of Two when in potentially vulnerable situations; one-on-one interactions must take place within earshot/view of a coach, chaperone, parent/guardian or another adult.**
- **Respect that the coach is responsible and empowered for the sports-development of the athletes and that the chaperone is responsible for providing assistance and support under the coach's direction.**
- Not coach or give coaching instructions to the athletes unless otherwise requested by the coach.
- Not distract the coach from their responsibilities or cause to endanger the health and well-being of the athletes.
- Not use tobacco, alcohol, vapes, drugs while in the capacity of chaperone, discouraging discussion of same.

All chaperones must not:

- Engage in any sort of physical contact with an athlete that may make the athlete or a reasonable observer feel uncomfortable, or that may be seen by a reasonable observer to be violating reasonable boundaries.
- Engage in any communication with an athlete within or outside of duties, that may make the athlete uncomfortable or that may be seen by a reasonable observer to be violating reasonable boundaries.
- Engage in any behaviour that goes against, or appears to go against, Canoe Kayak BC's mandate, policies, guidelines or Code of Conduct, regardless of whether or not they are serving the organization at that moment

I have read and understand the above statements and agree to conduct myself in a manner that demonstrates the standards established in this Code of Conduct and the Canoe Kayak BC Chaperone Guidelines.

Name

Signature

Date of signature

Witness

Signature

#PaddleWithUs