



Whitewater Canoe/Kayak Instructor & Coach Job Description

The Whitewater Canoe/Kayak Instructor & Coach is responsible for the delivery of CCEPC paddling programs and activities, for supporting the activities of Canoe Kayak British Columbia (CKBC) and Canoe Kayak Canada (CKC), as well as its affiliated members. He / She is accountable to and takes direction from the CCEPC President and Board.

Primary Roles and Responsibilities

The Instructor & Coach is responsible for the organization, promotion, delivery and management of club paddling programs, acting with major responsibility in the areas of:

1. Planning, coordination and delivery of club instructional programs
2. Planning, coordination and delivery of club coaching programs
3. Preparation of athletes for local and provincial and national level competitions
4. Event Management
5. Maintain and manage a safe paddling environment and facilities
6. Maintain and manage all paddling equipment and club assets
7. Communicate with members
8. Media Relations and promotion to recruit new club members
9. Provide support for Canoe Kayak BC programming including festivals, competitions and workshops

Working Conditions

The Whitewater Canoe/Kayak Instructor & Coach has a full-time, flexible work schedule that is coordinated around CCEPC program delivery in beautiful Chilliwack, BC and the enviroing Fraser Valley.

- Daytime and evening work
- Regular weekday and weekend activities, and special events
- Flexible schedule that provides time-off for personal activities
- Regular travel for club activities and canoe/kayak events

Employment Requirements

The Whitewater Canoe/Kayak Instructor & Coach will preferably have the following qualification level, or its equivalent, with clearly demonstrated experience.

1. NCCP Whitewater High Performance Coach
2. NCCP River Kayak Instructor 3 / Leader 3
3. First Aid and CPR
4. Swiftwater Rescue
5. Driver's License

The ideal candidate will have extensive experience coaching competitive slalom canoe/kayak and working with youth, as well as a road-worthy vehicle capable of pulling a small boat trailer. The Whitewater Canoe/Kayak Instructor & Coach must be versed in CKBC and Canoe Kayak Canada (CKC) safe water practices and adheres to these requirements at all times. He / She will travel and stay with the team at club-sanctioned events.

Compensation will be approximately \$42,000 / year, commensurate with experience and qualifications. The term of employment will initially be 1 year, with an option to renew, depending on satisfactory performance and availability of funds. If interested please send resume by email only to: CCEPC.coach.vacancy@gmail.com
Chilliwack Centre of Excellence Paddling Club – 6485 Silverthorne, Rd., Chilliwack, BC, Canada ,V2R2N6