



Ridge Canoe and Kayak Club

Whonnock Lake
27871 – 113th Ave. Maple Ridge, BC
www.rckc.ca



The Ridge Canoe and Kayak Club is accepting applications for 3 positions: a Senior Instructor and 2 Program Instructors. We are looking for individuals with strong leadership skills who will promote and instruct the sport of sprint canoe and kayak within a fun and safe environment. RCKC is a growing club and a committed, enthusiastic staff is critical to our success. While RCKC looks for candidates with Canoe/Kayak experience; our primary focus is on candidates that have a proven track record of successfully working with youth and within a team environment.

Required Qualifications for all positions:

- Positive, engaging attitude
- Strong leadership skills
- Willingness to learn new skills
- Able to convey a sense of enthusiasm about paddling
- Responsible and safety oriented
- Standard First Aid with CPR
- Pleasure Craft Operators Certification
- Full-time student during the 2016-2017 Academic year and intended to enroll in a secondary or post secondary institution for 2017 - 2018

Senior Instructor's Responsibilities:

- Advertise, administer and run all aspects of our Open House and Summer Camps
- Administer and run all aspects of our School Program
- Run the Learn to Paddle program with the coach
- Other duties as required by the Board

Program Instructor's Responsibilities:

- Run the Summer Camps and School Program
- Organize forms and receipts
- Other duties as required by the Board

Additional assets (but not required):

- Canoe and kayak experience
- Bronze Cross, Lifeguard, Red Cross Lifesaving level 3 or equivalent
- National Coaching Certificate (NCCP)
- Canoe Kids Instructor certificate (this course is required however it will be provided by the employer if not already taken)

Position Term:

- The Senior Instructor's work term is May to late August, working 40 hours a week. The pay rate is \$15.65 an hour.
- The Program Instructors work term is May to late August, working 40 hours a week. The pay rate is \$14.85 an hour.

Application Deadline: April 15th for all positions.

Please respond with a resume and a cover letter stating which job you are interested in.

Criminal Record Check will be required.

Submit Applications to: Shana MacPherson at macphersons@telus.net