



## **Fort Canoe Kayak Club - Summer Program Senior Coach**

### **Summer 2019**

The Summer Program Senior Coach will assist the Summer Program Coordinator with the safe and fun delivery of a variety of paddling programs. The primary responsibility of the Senior Coach will be to organize and deliver a safe and enjoyable camp experience for campers and participants. The Senior Coach will be responsible for additional administrative and maintenance tasks related to summer programming.

We run many different programs that allow our participants to experience paddling on the Bedford Channel in Fort Langley. This position will appeal to those who love to paddle, work with children, and be outdoors for the summer!

Fort Canoe Kayak Club is compliant with British Columbia Employment Standards Legislation. Employees can expect to work up full time hours of 35hrs/week from July 1<sup>st</sup> – August 23<sup>rd</sup> and must be available any day of the week throughout the term of employment. Staff must have their own transportation and be between the age of 15-30 years old.

### **Roles and Responsibilities:**

- Help write and implement a weekly schedule for your camp group.
- Organize and lead a variety of small and large group activities each week.
- Identify and respond to camper behavior issues. Communicate frequently to senior coaching staff about camp attendees.
- Ensure that the dock site is kept clean, organized, and free of litter.
- Ensure that the campers understand and are compliant with all safety instructions, and in the care of club equipment.
- Assist in maintaining accurate program records including incident reports, logbook documentation, and daily attendance.
- Know and understand ALL emergency procedures associated with on and off water activities.
- Know, enforce, and follow all safety guidelines associated with the camp and all program areas. This includes but is not limited to being responsible for your campers' safety and their whereabouts at all times.
- Work together with other instructors toward a deeper understanding of leadership and counseling skills.

- This position may include administrative duties and other duties as required by the club.
- Other duties may be assigned from time to time.

**Skill requirements:**

- Experience coaching or working in a camp setting is an asset
- Experience with sprint paddling is an asset
- Ability to communicate effectively with a wide range of ages
- Positive role models for youth participants
- Set the tone for a respectful, cooperative and fun environment while promoting team-building and fair-play
- Be compliance with club safety standards and Code of Conduct

**Certification and Qualifications:**

- Have a valid driver's license and access to a car
- Experience working with children in a camp environment
- Canadian Red Cross Standard First-Aid and CPR/AED "C" or equivalent (must have completed course before camp start date)
- Pleasure Craft Operator's Certification
- Competent swimming ability
- Acceptable Criminal Record Check
- Canoe Kids Coaching Certification (or be willing to acquire)

**Hours:** Full time hour through July and August (Approx.. 35hours/week).

**Salary:** Remuneration based on qualifications and experience.

**Work site:** Salmon River and Bedford Channel in Fort Langley, BC on Billy Brown Road

**To Apply:**

Deadline to apply for position is May 22nd, 2019 at 11:59pm PST

Please send your resume and Cover Letter to Connor Fehr at [fckcoach@gmail.com](mailto:fckcoach@gmail.com). If you have not been contacted for an interview by May 6th your application will be kept on file for future positions. We thank everyone for applying.