



CANOE KAYAK BC EXPENSE FORM



Complete this form online, print and either fax it to 888-959-4715 or mail it to CKBC, Sydney Landing Suite 2003B, 3713 Kensington Ave, Burnaby, BC V5B 0A7

Name Phone Number Current Date

Mailing Address City/Town Postal Code

Email Address Event Date(s)

Reason for Expenditure: Event Location

Description of Expenses

Economy Air Travel from to Air Cost

Ground Travel (regular)* KM x \$0.30/KM = Total Ground Travel

Ground Travel (towing) KM x \$0.40/KM = Total Ground Travel

Vancouver Island Ferry - Car/passenger

Highway Tolls

Accommodation # of Nights Cost per night Total

Meals (\$55/day) Breakfast \$12 x days =

Lunch \$18 x days =

Dinner \$25 x days = Meals Total

Other Expenses (please specify) Other - Total

TOTAL

FOR OFFICE USE ONLY

Gaming Core

Cheque #

Gaming

SportsFunder

Other

TOTAL

CORE

* Round trip travel must exceed 80 km.

All Receipts must be attached and submitted within 4 weeks of the event.

For the March 31st year end, all expenses must be submitted by April 15.

Additional Comments

Signature Field